

HALF YEARLY EXAMINATION -2024-25

SUBJECT- Business Studies 054

CLASS-XII

TIME 3 HOURS

MAX. MARKS 80

GENERAL INSTRUCTIONS:

- 1 This question paper contains 34 questions.
2. Answers should be brief and to the point.
3. Q1 to Q20 Carries 1 marks
4. Q21 to Q24 carries 3 marks.
5. Q25 to Q30 carries 4 marks.
6. Q31 to Q34 carries 6 marks.
7. Attempt all parts of the questions together

Q1. Coordination integrates the efforts of different departments and at different level Identify the characteristic of coordination highlighted in the above statement.

- (a) Coordination ensures unity of action.
- (b) Coordination is an all pervasive function.
- (c) Coordination is a deliberate function.
- (d) Coordination is the responsibility of all managers.

Q2. Which of the following are the examples of Legal Environment ?

- (i) Advertisement of alcoholic beverages is prohibited
- (ii) Decrease in interest rate on loans
- (iii) Increase in demand for organic foods
- (iv) Digilockers for storing documents
- (v) In 1993, the Supreme Court passed an order to close the iron foundries around 'Taj Mahal' at Agra

(a) (i) and (iv) (b) (i) and (ii) (c) (ii) and (iii) (d) (i) and (v)

Q3. Statement I : Delegation is the entrustment of responsibility and authority to another, and the creation of accountability for performance. Statement

II : Irrespective of the extent of delegated authority, the manager shall still be accountable to the same extent as before delegation. Choose the correct option from the following :

- (A) Statement I is true and Statement II is false. (B) Statement II is true and Statement I is false.
(C) Both the Statements are true. (D) Both the Statements are false.

Q4. 'SK Builders' became the market leader in the designer house segment as it was the first to recognize the need of using Artificial Intelligence in designing houses in the changing environment of technological advancement. This highlights the following point of importance of business environment :

- (A) It helps to identify threats and early warning signals.
(B) It enables the firm to identify opportunities and getting the first mover advantage.
(C) It helps in tapping useful resources.
(D) It helps in improving performance

Q5. The aim of demonetisation was not to _____

- a) Curb corruption b) Reduce the prices of real estate c) Withhold the accumulation of black money generated by undeclared income d) Counterfeit the use of high denomination notes for illegal activities

Q6. Name the outcome of the function of management which includes designing of roles to be filled by suitably skilled people and defining the inter relationship between roles so that ambiguity in performance of duties can be eliminated.

- a. Organization structure b. Delegation of authority c. Decentralization d. controlling

Q7. 'Best Electronics' is led by its visionary Chief Executive Officer, Nikhil. It has a reputation for good quality products and customer service. Nikhil recognised the need to continually innovate and provide customers with the latest products. He wanted the company to be the market leader in electronics. Nikhil knew that to realise his ambitious vision, he needed a clear and well-defined plan that would provide broad contours of the company's business. His team conducted extensive market research to uncover emerging trends, customer preferences, and potential competitors. On its basis, a plan was prepared defining the company's direction and scope in the long run. On the implementation of the plan 'Best Electronics' became the market leader in two years. The type of plan which helped 'Best Electronics' to become the market leader was :

- (A) Policy (B) Rule (C) Strategy (D) Procedure

Q8. Online retailer 'Bizen' has grown to be the biggest provider worldwide in the field of e-commerce. Its revenues are growing steadily year after year. It owes its success to the rapid rate of digitisation and its organisational structure. 'Bizen's Managing Director, Mohit makes strategic decisions and has control over the entire organisation. In 'Bizen', jobs of similar nature are grouped together into Human Resource Department, Marketing

Department, Purchase Department and Research and Development Department. These departments are further divided into sections and all departmental heads report to Mohit who is the co-ordinating head. This ensures efficiency in the utilization of manpower and minimizes duplication of efforts. The type of organizational structure of 'Bizen' is :

- (A) Informal organisational structure (B) Divisional organisational structure (C) Functional organisational structure (D) Both (B) and (C)

Q9. Plans are prepared for a specific period of time, may be for a month, a quarter or a year. At the end of that period, there is a need for a new plan to be drawn on the basis of new requirements and future conditions. The feature of planning reflected in the above lines is :

- (A) Planning is futuristic (B) Planning is continuous
(C) Planning is pervasive (D) Planning is a mental exercise

Q10. Statement I : Delegation is the entrustment of responsibility and authority to another, and the creation of accountability for performance.

Statement II : By Delegation manager is free from his accountability. Choose the correct option from the following :

- (A) Statement I is true and Statement II is false.
(B) Statement II is true and Statement I is false.
(C) Both the Statements are true.
(D) Both the Statements are false.

Q11. _____ refers to retention of decision-making authority by higher management levels

- (a) .Decentralisation (b) Departmentalisation (c) Span of Control (d) Centralisation

Q12. M/s J.K. Computers' is a small organisation engaged in assembling of computers. In this organisation, decision making rests with top management while the middle level is involved in only the implementation of plans. On the other hand, 'Progressive Computers Ltd.' is a large company where a number of people from each level are involved in the decision-making process.

The application of the principle of of 'Centralisation and

Decentralisation' is different in the two organisations as the situation in each enterprise is not same.

From the following identify the nature of principles of management:

- (a) Mainly Behavioural (b) Contingent (c) Flexible (d) Universal

Q13. Management has its own vocabulary of terms and concepts manager need to communicate with one another with the help of a common vocabulary for the better understanding of their work situation which characteristics of management as a science is highlighted

- (a) Principles based on experimentation
- (b) Systematized body of knowledge
- (c) Universal Validity
- (d) Personalized application

Q14. When Jaskaran Singh applied for the post of Computer teacher in a school in Bhubaneswar, he was asked to prepare a PowerPoint presentation on a particular topic during the selection procedure. Identify the type of selection test being mentioned in the above lines.

- (a) Trade test (b) Intelligence test (c) Personality test (d) Interest test

Q15. Identify the correct sequence of the steps involved in the staffing process.

- (a) Recruitment, Estimating the Manpower Requirements, Placement, and Orientation, Selection
- (b) Estimating the Manpower Requirements, Selection, Placement, and Orientation, Recruitment
- (c) Selection, Estimating the Manpower Requirements, Recruitment, Placement, and Orientation
- (d) Estimating the Manpower Requirements, Recruitment, Selection, Placement, and Orientation

Q16. Which Principle of Scientific Management says that employees must be rewarded when they make suggestions that lead to cost savings within the company?

- a. Cooperation not individualism
- b. Harmony not discord
- c. Science, not a rule of thumb
- d. All of the above

Q17. Management translates the works to be carried out in terms of goals to be achieved and assigns the means to achieve it. This statement relates to

- (a) Management of work (b) Management of people (c) Management of operations
- (d) All of the above

Q18 Which planning feature is related to the planners who tend to be intellectual as they boast of analyzing the surroundings and predicting the future and comparing it all with different other alternatives that select the best?

- A. Planning is a mental exercise
- B. Planning is forward-looking
- C. Planning is the primary function of management
- D. Planning involves decision making

Q19. "It is a career oriented process designed to help the employees in the progress towards maturity and actualization of their potential capabilities." Identify the process :

(A) Staffing (B) Selection (C) Development (D) Training

Q20. Which of the following is not an element of social environment

- (a) Composition of family
- (b) Consumption habits
- (c) Rates of savings & Investments
- (d) Educational system & literacy rates

Q21. A renowned car company named 'BB Motors' was known for producing high performance cars. They were committed to ensure that its employees had the skills and knowledge to build these innovative high-performance cars. To achieve this, they implemented a unique approach for training. The company transformed a section of its factory into what they called the 'Learning Floor'. Actual work environment was created by allotting a specialized space. The space was equipped with a range of car components, tools and sophisticated car equipment identical to those used on the factory floor, where the company's employees would undergo their training. Identify and explain the method of training used by 'BB Motors' to ensure that its employees had the skills and knowledge to build innovative high-performance cars

Q22. Explain any three importance of business environment

Q23. Mrs. Ahilya Pasi is the Principal of a prestigious school in New Delhi. The school has a vacancy of a headmistress/headmaster of the junior wing of the school. The senior teachers of the school have the opinion that only internal candidates should be considered for this post. However, Mrs. Pasi and the management would like to invite applications from external sources too. Briefly explain any three justifications the management can provide to convince the staff for inviting applications of external candidates for the vacant post.

Q24. Explain the first three steps in the process of 'organising

Q25. Explain the following principles of general management :

- (a) Scalar Chain; (b) Equity;

Q26. Two ambitious friends, Sana and Mihir, having passion for creating innovative software applications, established a tech startup named 'Quick Solutions'. Their software was developed in such a way that it caters to the needs of all sections. Since its inception, 'Quick Solutions' was earning enough revenue to cover the costs. They faced countless challenges from competing with large and well-established companies. But they learned from their mistakes and continuously improved their product. Slowly, their software gained recognition for its quality and uniqueness and the company started making profits. It was a big incentive for Sana and Mihir for the continued successful operation of the enterprise. Within two years, the customer base increased manifold. Now, Sana and Mihir decided to make additional capital investment and hired more employees. They invested in research and development and expanded their product line to meet emerging market demands. 'Quick Solutions' ultimately became the industry leader because of the tireless efforts of Sana and Mihir.

Quoting lines, identify and state the objectives of management discussed in the above case which 'Quick Solutions' seeks to achieve.

Q27. Explain any four characteristics of planning.

Q28. Hemant is working as a Human Resource Manager in AO chain of hospitals in Mumbai. He had to appoint nurses for the hospitals. For this, he has conducted various tests and interviews and verified the information of the applicants. The final decision has been made in consultation with the heads of the nursing department. Hemant still has to take some more steps to complete the process of appointment of nurses. Name and explain these steps.

Q29. Shan Spices Ltd." are the manufacturer of different food specific spices like Rajmaa Masala, Cholley Masala, Aaloo Parantha Masala etc. Mr. Raghav, the owner of the company has created different departments for purchase, production, marketing, finance and human resource. There are thirty employees working in the organisation. Planning is of paramount importance to the company as Mr. Raghav believes that effective planning leads to achievement of organisational objectives. So in order to make employees focus on objectives, he issued instructions that during working hours only official matters will be discussed. He made certain rules and code of conduct for the employees to follow, according to which employees are not allowed to visit and talk to the employees of other departments except for official work. He emphasised on work performance which resulted in smooth functioning of the organisation.

1. Identify and state the type of organisation mentioned in the above para.
2. State one feature of the concept identified in part (a) as mentioned in the above para.
3. What was the purpose behind the formulation of rules for the employees that restricted their personal communication with the employees of other departments?

Q30. Explain four features of business environment

Q31. Voltage fluctuations have been common and quite high in India. They harm our electrical appliances like televisions, refrigerators and air conditioners, often leaving them in a permanently damaged condition. N-Guard Company decided to manufacture stabilizers for North India where the voltage fluctuation ranges from 220 V to 230 V. Once the demand for North India was taken care of, they decided to launch stabilizers of varying voltages from 90 V – 260 V for meeting the requirements of voltage fluctuations in other regions of India also. Three engineers were appointed for South, West and East regions of India, as the voltage was different

in all the three regions. Though all the engineers were appointed to manufacture stabilizers but the product differed from region to region. (a) Identify the organisational structure of N-Guard Company. (b) State any two advantages and two limitations of the structure identified in the above para

Q32. A famous cricket coach, Alam Raza was hired by Sports College, Indore to coach the college cricket team for a National level competition. In the first meeting itself, the Principal of the college announced that the players would enter into an agreement with the college. The agreement would state the reporting time for players on the field and other rules and regulations. Failure to obey the agreement and rules would lead to judicious application of penalties. It was also announced by the College Principal that the players would receive orders from the coach and they would all be responsible only to the coach, to prevent confusion regarding tasks to be done. The coach was very determined to train the players to win, as the entire responsibility was on his shoulders. He promoted the spirit of mutual trust and belongingness among the team members without which he felt it would be difficult to win. The players were also enthusiastic and the training started in full swing. Identify and explain the three principles of management discussed in the above case.

Q33. Explain three benefits of training to the Employee three benefits to organization

Q34. Explain Steps of planning